

APPENDIX

**PROPOSED AMENDMENTS TO THE CONSTITUTION
OF LEICESTERSHIRE COUNTY COUNCIL
NOVEMBER 2024**

| <u>ITEM</u> | <u>PROPOSED AMENDMENT</u> | <u>EXPLANATION</u> |
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| <u>PART 4A – MEETING PROCEDURE RULES</u> | | |
| Standing Order 4 – Order of Business | Add new paragraph (12) to read as follows: (12) to determine the allocation of committee places to political groups to ensure so far as is practicable that the rules relating to political balance are met. Renumber remaining paragraphs accordingly | To reflect best practice. |
| New Standing Order 12 – Notice of Amendments | Insert new Standing Order as follows: (1) Notice of the intention to move an amendment to a motion included on the agenda for a meeting in accordance with Standing Order 10 shall be submitted in writing to the Chief Executive at least two days before the meeting. (2) Notice of the intention to move an amendment to a motion to secure the approval by Council | To allow sufficient time for officers to give advice on amendments to motions. |

of the recommendations in a report of the Executive, the Commission, a board or committee shall be submitted in writing to the Chief Executive at least two days before the meeting.

- (3) Details of the notices referred to in (1) and (2) above shall immediately upon receipt be shared with the Leader of the Council and the Opposition Group Leaders.
- (4) Details of the notices referred to in (1) and (2) above shall be disclosed to all members of the Council at 9.00am on the day before the meeting.
- (5) The Chairman of the Council, or the Vice Chairman in their absence, may use their discretion to waive the requirement to comply with the provisions of this Standing Order. Unless there are exceptional circumstances, such requests should be made before the meeting.
- (6) Where a member who has proposed an amendment is unable to attend the meeting, they may nominate another member to move the amendment.

Renumber remaining Standing Orders accordingly.

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| <p>Standing Order 16 – Motions and amendments generally</p> | <p>Amend paragraph (1) to read as follows:</p> <p>(1) A motion or amendment shall not be discussed unless it has been proposed and seconded, and unless notice has already been given in accordance with Standing Orders 10 and 12 it shall, if required by the Chairman, be put into writing and handed to the Chairman before it is further discussed or put to the meeting.</p> | <p>To include reference to the new Standing Order 12</p> |
| <p>Standing Order 27 – Appointments at the Annual Meeting of the Council</p> | <p>Amend the first paragraph to read as follows:</p> <p>At the Annual Meeting of the Council the procedure for the appointment of the Leader, Cabinet Support Members and those members of the Commission and of the boards and committees who are to be appointed by the Council shall be as set out below, and Standing Orders 10, 11, 12 and 26 shall not apply for the purpose of such appointments:</p> | <p>To include reference to the new Standing Order 12</p> |
| <p>Standing Order 33 – Proceedings of the Executive, Commission, boards or committees</p> | <p>Add reference to Standing Order 5 to Standing Order 33(6)</p> | <p>To clarify that the Executive, Commission, boards and committees are able to vary the order of business from that set out on the agenda.</p> |

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